

Business Casual Essentials



Blazers



Blouses



Trousers



Skirts/Dresses



Shoes



Business Casual for Men



Business Casual for Women



Business casual for men

Shirts and sweaters in a variety of colors and patterns

Slacks or corduroy pants

Relaxed but elegant shoes

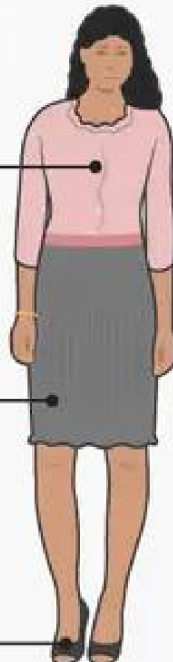


Business casual for women

Short-sleeved tops, maybe with vests

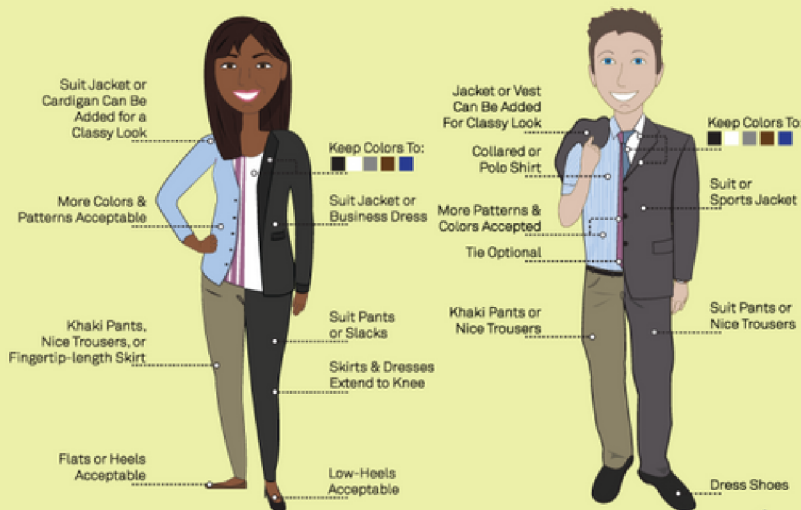
Fashionable combinations of tops, vests, and skirts

Open toe shoes



Business Casual vs. Professional

Have an interview or professional event coming up? Learn how to decode dress code.



Tips for Success in Any Business Situation



- 1 When in doubt, dress conservatively.
- 2 A suit (suit & tie for males) will suffice in most situations
- 3 Make sure your outfit is wrinkle-free.
- 4 Stick with solid colors and tighter-woven fabrics or simple patterns.
- 5 Accessories should be kept simple: basic pumps, modest jewelry, light make-up & light perfume.
- 6 Wear a belt and a watch.
- 7 Be sure your hair is neatly trimmed or groomed. Avoid the "messy" look.
- 8 Shirts with lettering or graphics should not be worn.
- 9 Check your outfit for missing buttons, lint, or a crooked tie.
- 10 A skirt should be no shorter than the tips of your middle fingers (or just above the knee for good measure).

PURDUE CCO

A VERSATILE

Business Casual WARDROBE

TOPS



BOTTOMS



SHOES



Men's Attire

Professional | Business Casual



Women's Attire

Professional | Business Casual

